



## Did You Know?

### Outlook Web Access

Did you know you can access your DoD Enterprise Email directly on DEPS?

The service now features enhanced integration, allowing for a seamless user experience.

By adding the Outlook Web Access (OWA) WebPart, you can view and send emails without leaving your command or organization's DEPS website.

For a tutorial on how to take advantage of this feature, visit <https://army.deps.mil/army/sites/ecmcs/SitePages/Downloads.aspx>



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### About ECMCS:

ECMCS provides enterprise level content management and collaboration capabilities to the Army Soldier and workforce to enhance and promote universal file sharing, collaboration, access to team sites, workflows, documents, and records. As a managed service, ECMCS will significantly reduce redundant investments in applications and content storage, resulting in federated enterprise services and reduced costs.

## ECMCS Presence on milSuite



To continue to build and help the ECMCS community on DISA DEPS, we recommend all organizations become part of the milSuite community and strike up discussions on the ECMCS milBook page. milSuite provides an environment where information on any DoD-

related topic can be located, discussed, improved, and shared with others. The platform will help connect ECMCS users across organizational lines and unite these individuals on the mission focuses we share.

Start your ECMCS discussion here: <https://www.milsuite.mil/book/groups/ecmcs>



## Retiring Active Navigation

The Active Navigation tool has key features that allow you to get your unstructured data under control by quickly uncovering non-compliant files and identifying redundant, obsolete and trivial (ROT) data. The Classification Designer allows the user to utilize design rules, based on definable criteria, that group and label files in an easily understandable manner.

The ECMCS Active Navigation offering will cease September of 2015 when the license expires. **The deadline for organizations to stop use of Active Navigation and remove data with the tool, is August 15<sup>th</sup>, 2015.** Army organizations not currently utilizing Active Navigation, but interested in leveraging the tool should contact ECMCS Sustainment Team via email at [usarmy.belvoir.peo-eis.mbx.ecmcs@mail.mil](mailto:usarmy.belvoir.peo-eis.mbx.ecmcs@mail.mil).

*“Expiring licenses necessitate a stop use of Active Navigation and removal of data by August 15th, 2015”*

This third party tool empowers organizations to address the fundamentals of good information management:

- Understanding information and developing sound policies for content valuation
- Remediating information based upon its value and risk to the organization
- Proactively organizing valuable content according to business requirements
- Continually applying policies for on-going control

Interested organizations may also complete the Active Navigation Overview CBT which provides a general overview of the tool including its capabilities and designated administrative roles & responsibilities. The CBT is accessible online via: <https://army.deps.mil/army/sites/ecmcs/onboarding/>

## PD EC2M POCs

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<https://army.deps.mil/army/sites/ecmcs/>

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